

THE RUSSELL SOCIETY FIELD TRIP INDEMNITY FORM (2024)

We the undersigned understand and agree that we undertake this visit to:

with the Branch on with acting as Field Trip Coordinator (FTC) entirely at our own risk and that no personal liability shall devolve on the coordinator or helper/s, nor shall any claim for such liability be considered by the coordinator or helper/s. The Society holds Public Liability Insurance. A copy of the certificate of insurance is available upon request from the General Secretary. As attendees of the field trip we agree to volunteer our services for all reasonable activities to ensure the safety of ourselves and others. Also to help with recording what is found, and if asked, to produce a field trip report for the benefit of the society and third parties as may be required.

The FTC will have undertaken a Risk Assessment prior to the visit and you will be advised of known hazards. Please note that this advice may not include other or unknown hazards and general care and attention should be applied by all attendees at all times. Any accidents or personal injuries suffered during the visit are to be immediately reported to the coordinator who will act as a focus for further action. **We agree that each of us are responsible for our own first aid provision.**

As above we agree that we are responsible for our own Health and Safety. We agree to behave in a reasonable manner and ensure that none of our actions endanger either ourselves or any other person. Although we understand that we are entirely responsible for our own actions, we agree to comply with any instructions given by the FTC, representatives of the site management, landowner and reasonable safety instructions from other volunteers. These instructions to be immediately complied with.

We will inform the FTC if we are under 18 years of age.

Attendees agree that photographic images of field trip attendees may be used in Russell Society publications unless they object to the FTC.

Hard hats must be in good condition and less than 3 years old. **Please enter your hard hat date of manufacture next to your name below.**

In signing this indemnity form, **we confirm that we have read, understand and agree to the above, and the Risk Assessment for this visit. We confirm that we have read and understand the Russell Society Health and Safety Policy and Guide to Good Practice. We confirm that we are in good health, fit and able to undertake the visit. We agree that any specimens collected on this visit are for personal use and will not be offered for sale.**

	Name	Branch	Hard hat date	Signature	Exited
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

For new members of the Russell Society: In signing this form we have read and understood and agree the above, and the Risk Assessment, for this visit. We may not have read the Russell Society *Health and Safety Policy, and Guide to Good Practice* but we understand the principles of good safe behaviour for field visits.

To be completed, signed by all participants and then a digital copy (scan or photo) forwarded to the Vice President and the Branch – **within one week** of the field trip. The Branch must keep a copy for at least 12 months.