

The Russell Society Health and Safety Policy

Aims of the Society

The aims of the Russell Society include encouraging the study, recording and conservation of mineralogical sites and material. Among the various activities undertaken in pursuit of this aim, members attend field visits to sites around the country, as well as attending lectures and other indoor events. The Russell Society promotes a high degree of responsibility amongst its members in the achievement of its aims, especially with regard to Health and Safety (H&S) matters. To this end the Russell Society Council has adopted a number of measures.

Adopted by Council

- It is the policy of the Russell Society, so far as is reasonably practicable, to ensure that health and safety issues as applicable to the Society have been and will be properly addressed.
- All members of the Society are required to take reasonable steps for the H&S of themselves and others who may be affected by their acts or omissions.
- All members of the Society are to co-operate with the Society, so far as is reasonably practicable, to enable the Society to comply with any duty or requirement imposed on it.
- In the event of an accident or injury members of the Society should seek the appropriate medical attention and notify Society officials who will properly document all details.
- Any member of the Society can bring to the attention of Society officials any concerns, suggestions or ideas which could improve safety and prevent accidents.

H&S documents

The Russell Society has a series of documents that include or refer to Health and Safety, these include

- Field Trip Guide to Good Practice
- Health and Safety Policy (this document).
- Field Trip Indemnity Form.
- Risk Assessment Form.
- Guidance for use of Excavators.
- Guidelines for Digs on Spoil Heaps
- Incident Reporting Form.

These documents are to encourage enjoyable and interesting visits and meetings that are educational, involve conservation and recording, and are incident free. They also show the responsible attitude that the Russell Society and its members have to health and safety issues.

The Society holds Public Liability Insurance. A copy of the certificate of insurance is available upon request from the General Secretary.